

Dear \$SUPPLIER\_ENTITY\_NAME\$, \$BUYER\_ENTITY\_NAME\$;

This is an automated message to inform you that supplier **\$SUPPLIER\_ENTITY\_NAME\$ (\$SUPPLIER\_OB10\_ACCOUNT\_ID\$)** was enrolled and is now **Ready To Transact** with the following GSK Buyer Accounts on the Tungsten Network:

**\$BUYER\_ACCOUNT\_TABLE\$**

[Your next GSK invoice should be sent via Tungsten e-Invoice Network. Future paper invoices will be rejected.](#)

#### **Creating an Invoice - (Web Form users only).**

- **Video Tutorial:** [How to create an invoice using the Tungsten Portal](#)
- **PO Convert – GSK will be sending your POs to the Tungsten e-Invoice Network,** [watch a video tutorial](#) or click [here](#) for more information about PO Services

#### **Checking the status of your GSK invoice**

GSK provides online updates on the progress of your electronic invoice, and this **eliminates the need for you to contact the GSK helpdesk**. Please, click [here](#) to login and check the status of your invoices.

- **Help Guide -** [Checking the Status of my GSK invoice](#)
- **Video Tutorial -** [Generate a Report on Submitted Invoices](#)

#### **Tungsten Support**

If you need help with e-invoicing, please click [here](#) to raise a support ticket or [login](#) to your Portal account, under the Help & Support Section.

**Please, click [here](#) to view other useful Video Tutorials.**

Visit <http://www.tungsten-network.com/GSK/> for more information about the initiative, as well as useful documents and links.

Best Regards,

Tungsten Network Client Services.

[www.tungsten-network.com](http://www.tungsten-network.com)