

| HH Globalentity   | HH Global rejection code and reason displayed in tungsten portal   | What to do next?  |
|-------------------|--|---|
| GB/US/ES/FR/NL/DE | (VAL 7) This invoice number already existin the system. Please resubmit using a new invoice reference number as this wasused before and is already recorded in HH Global's system.   | Please resubmit using a new invoice reference number.   |
| GB/US/ES/FR/NL/DE | (VAL 8) One or more invoice lines do notrefer to PO(s) available in our system. Please ensure that the PO you are invoicing is available in Tungsten portalbefore you resubmit the invoice.  | Please ensure that the PO you are invoicing is availablein Tungsten portal before you resubmit the invoice. If your PO is not available in Tungsten you need to check with your HH Buyer that your PO is marked as deliveredin HHub.  |
| GB/US/ES/FR/NL/DE | (VAL 9) The invoice line amount summaryis not equal as the net total of the base PO(s). Please contact your HH Global Buyer to amend and resend the PO / cancel the incorrect PO and raise a new one (i.e. with a split line so you can apply multiple tax rate and invoice correctly). Please wait for 24 hours for the PO changes to reflect in Tungsten portal. | Please resubmit your invoice with the complete amountof the Purchase Order(s) as partial amounts will be rejected by HH Global. Please contact your HH Global Buyer to amend and resend the PO / cancel the incorrect PO and raise a new one (i.e. with a split line so you can apply multiple tax rate and invoice correctly).   |
| GB/US/ES/FR/NL/DE | (VAL 10) You have invoiced a PO that is already closed in our system. If there arenecessary changes made to the PO as per your communication with your Buyer, please wait for 24 hours for the changes to reflect. Ensure that the PO you are invoicing is available in Tungsten portal before you resubmit the invoice.   | If there are necessary changes made to the PO as per your communication with your Buyer, please wait for 24hours for the changes to reflect in Tungsten. Ensure that the PO you are invoicing are available in Tungstenportal before you resubmit the invoice.  |
| GB/US/ES/FR/NL/DE | (VAL 11) One or more invoice lines do notcontain required values for PO Number orPO Line Number. Please review your invoice lines and ensure that you have theall the correct PO Number and Line Number before you resubmit the rejected invoice.  | Please review your invoice lines and ensure that you have the all the correct PO Number and Line Numberbefore you resubmit the rejected invoice.  |
| GB/US/ES/FR/NL/DE | (VAL 12) For one or more lines, the value on PO Line Number do not match with thebase PO. Please make sure you invoice as per the PO. Review your invoice and resubmit with the correct value.   | Please make sure you invoice as per the PO. Review your invoice lines and ensure that you have the all thecorrect value as per the PO Number and Line Numberbefore you resubmit the rejected invoice.   |
| GB/US/ES/FR/NL/DE | (VAL 13) In one or more invoice line(s), the QTY*UnitPrice do not match with the PO Line Amount. Please make sure you invoice as per the PO. Review your invoice lines and resubmit with the correctvalue.   | Please make sure you invoice as per the PO. Review your invoice lines and resubmit with the correct value. In some instances, the HHub will produce a Unit Price thatcan cause a rounding error in a PO Line Net Total. In such cases it is recommended to change the Qty equal to 1 and the Unit Price equal to the Line Net Total in the affected line of your invoice. |
| GB                | (UK 101) ESD acceptance wording is notpresent in the invoice but is required according to payment term agreement used in the PO(s).  | Please resubmit your invoice including the statement below in the 'Payment Terms' field altering the 'X' (percentage) and 'Y' (number of days) value in line withyour specific agreement: These values are available in your PO data.<br><b>"A discount of X% of the full price applies if the paymentis made within Y days of the invoice date. No credit note"</b>      |

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|--------------------------------|---|---|----------------|-----|------------------|-----------|---------------------|-----|------------------|---|--------------|-------------------------------|-----------------------------|-------------|--------------------------------|-------------|-----------------|-------------------------------|
|                                |   | <p>will be issued. Following payment, you must ensure you have only recovered the VAT actually paid"</p>  |                |     |                  |           |                     |     |                  |   |              |                               |                             |             |                                |             |                 |                               |
| GB                             | <p>(UK 102) Some values in the ESD acceptance wording used in the invoice does not match with the payment term agreement used in the PO(s).</p>                 | <p>Please resubmit your invoice with the correct values in the 'X' (percentage) and 'Y' (number of days) as per the payment term agreement. These values are available in your PO data.</p> <p>"A discount of X% of the full price applies if the payment is made within Y days of the invoice date. No credit note will be issued. Following payment, you must ensure you have only recovered the VAT actually paid"</p> <div data-bbox="997 790 1469 994" style="border: 1px solid #ccc; padding: 5px; background-color: #f9f9f9;"> <p><b>ADDITIONAL INFORMATION</b></p> <table border="0"> <tr> <td>Local Currency</td> <td>GBP</td> </tr> <tr> <td>PO Vendor Number</td> <td>SSH0W0005</td> </tr> <tr> <td>Purchase Order Ref.</td> <td>STD</td> </tr> <tr> <td>Document subtype</td> <td>I</td> </tr> <tr> <td>Payment Ref.</td> <td>ESD 90 days Doc. - 30 days 3%</td> </tr> <tr> <td>Buyer Tax Registration Num.</td> <td>GB574384120</td> </tr> <tr> <td>Supplier Tax Registration Num.</td> <td>GB125462135</td> </tr> </table> <br/> <p><b>PO HEADER TEXT</b></p> <table border="0"> <tr> <td>Payment Terms 1</td> <td>ESD 90 days Doc. - 30 days 3%</td> </tr> </table> </div> | Local Currency | GBP | PO Vendor Number | SSH0W0005 | Purchase Order Ref. | STD | Document subtype | I | Payment Ref. | ESD 90 days Doc. - 30 days 3% | Buyer Tax Registration Num. | GB574384120 | Supplier Tax Registration Num. | GB125462135 | Payment Terms 1 | ESD 90 days Doc. - 30 days 3% |
| Local Currency                 | GBP   |   |                |     |                  |           |                     |     |                  |   |              |                               |                             |             |                                |             |                 |                               |
| PO Vendor Number               | SSH0W0005   |   |                |     |                  |           |                     |     |                  |   |              |                               |                             |             |                                |             |                 |                               |
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| Payment Ref.                   | ESD 90 days Doc. - 30 days 3%   |   |                |     |                  |           |                     |     |                  |   |              |                               |                             |             |                                |             |                 |                               |
| Buyer Tax Registration Num.    | GB574384120   |   |                |     |                  |           |                     |     |                  |   |              |                               |                             |             |                                |             |                 |                               |
| Supplier Tax Registration Num. | GB125462135   |   |                |     |                  |           |                     |     |                  |   |              |                               |                             |             |                                |             |                 |                               |
| Payment Terms 1                | ESD 90 days Doc. - 30 days 3%   |   |                |     |                  |           |                     |     |                  |   |              |                               |                             |             |                                |             |                 |                               |
| GB                             | <p>(UK 103) Payment term wording present in the invoice is not required by the PO(s).</p>   | <p>Please remove the ESD wording from the invoice and resubmit.</p>   |                |     |                  |           |                     |     |                  |   |              |                               |                             |             |                                |             |                 |                               |
| GB                             | <p>(UK 104) One or more lines contain an invalid tax code(s). Please check your invoice and ensure that the valid tax code is provided before you resubmit.</p> | <p>Please check your invoice and resubmit with a valid tax code.</p>  |                |     |                  |           |                     |     |                  |   |              |                               |                             |             |                                |             |                 |                               |